

AGENDA FOR OPCERT BOARD MEETING

(as of August 24, 2016)

The agenda for September 13, 2016 2:00 pm Board of Operator Certification Meeting (Sioux Falls-Ramkota Inn) is as follows:

1. Open Meeting-Chairperson Bill Sarringar
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes from Last Meeting
5. Old Business
6. Reciprocity Requests-

Operator	State & Certificate(s)

7. Final Hearings-

System	Certificates	Comments
Oldham	WD I	
Medicine Mountain	SWT I	

8. Preliminary Hearings-

System	Certificate(s)	Comments
DeBerg Water	WD I	Contract submitted
Forestburg Water	SWT I WD I	
Hoven	WD I	
Morristown	WD I	Contact Hours
Nisland	SWT I WD I	
Spearfish Canyon Resort	SWT I	

9. Contract Approvals-

System	Certificates	Contractor
Lake Park Campground	SWT I	Farmers Supply
DeBerg Well Company	WD I	Mike Kyte

10. Status of Certification Program-New systems for enforcement?
11. Maintenance Workers-Greg Anderson-Sioux Falls
12. Other Business
13. Next Meeting
14. Adjournment

Farmers Supply LLC
 2401 Bridge View DR
 Rapid City, SD 57701
 605-342-0800
 605-718-8702

April 27, 2016

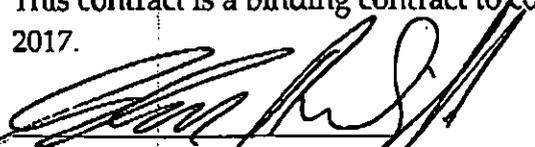
This is a contract between the parties of Farmers Supply LLC and Lake Park Campground water system, described as EPA ID# 0679 well with no reservoir. The purpose of this contract is to comply with the Certification Law by contracting with an operator that is not a direct employee of the system. This contract is necessary to fulfill the need for a certified water operator for the site.

The following is a list of obligations that will be met by the certified operator:

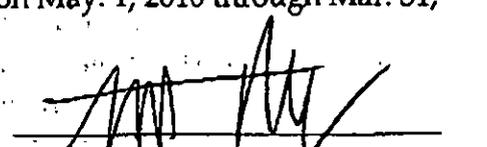
1. Visit the water system on-site on a weekly basis. April. 1, 2016 – Oct. 2016
2. Keep a residual of 0.3 to 0.6 mg/l of chlorine.
3. Be in direct charge of treatment and maintenance of the water system that includes one well with a Pellet Drop Chlorinator.
4. Assist in completing all tests to comply with the state and DENR requirements.
5. All required repairs would be performed on a time and material basis.

The parties agree that for the above listed routine services an amount of \$232.00 per month will be paid monthly for the month commencing May 1, 2016 through October 30, 2016. Routine services charges per month of 116.00 will be incurred from November 1, 2016 through March 30, 2017 for semimonthly service.

This contract is a binding contract to commence on May. 1, 2016 through Mar. 31, 2017.


 Shawn Wright (Cert. Operator #2649)
 Farmers Supply LLC Inc.

4/27/16 Date


 Water System Representative
 Lake Park Campground

4/27/16 Date

AGREEMENT FOR CONTRACTING SERVICES

OPERATION OF DEBERG WATER SYSTEM

This Agreement for Contracting Services ("Contracting Agreement") is effective July 1, 2016 by and between DeBerg Well Users Association, located near Spearfish, South Dakota (herein called "Association"), and Kyte Enterprises, Michael J. Kyte, Sr. with the principal place of business at 1221 North Main Street, Spearfish SD 57783 ("Contract Operator").

RECITALS

Whereas, Association desires to engage the Contract Operator to render certain professional and technical services ("Services") to manage the operations and maintenance of the Water System described in Section 2 of this agreement and provides compensation to the Contract Operator.

Whereas, The Contract Operator may employ personnel who have the expertise in providing the Services and desires to render the Services to the Association.

Now, Therefore, in consideration of the foregoing premises and the covenants here contained, Association and Contract Operator mutually agree as follows:

AGREEMENT

Definitions

The term "Association" shall mean the DeBerg Well Users Association located west of Spearfish, South Dakota.

The term "Contract Operator" shall mean the entity entering into this Contracting Agreement to perform Services for the Association.

The term "Services" shall include hiring qualified personnel to perform all obligations, duties, requirements, and responsibilities required to the successful completion by the Contract Operator of the Duties listed in Section 4 of this agreement.

Section 1 – Parties Involved

Contract Operator: Kyte Enterprises

Michael J. Kyte, Sr. (Operator Number 277)

1221 North Main Street

Spearfish, SD 57783

Certifications held by Contract operator:

Class II Water Treatment	Certification #0497
Class III Water Distribution	Certification #0381
Class II Waste Water Treatment	Certification #0454
Class III Waste Water Collection	Certification #0490

Water System: DeBerg Water System (EPA #2095)
 %Greg Brenner
 711 Cedar
 Spearfish SD 57783

Section 2-Description of the System

The DeBerg Water System consists of one primary well that supplies water to 10 pressure tanks in an underground storage bunker which feeds a 2 inch line that maintain a constant pressure of 38 to 55 pounds and supplies 22 home service connections

Section 3-Purpose of the Agreement:

The purpose of this agreement is to fulfill the requirement that the system be managed and operated by a certified operator and to insure that a professional level of operation and maintenance is performed on the Water System.

Section 4-Responsibilities of Water System Owners

Follow requirements and recommendations made by DENR.

Responsible for the expense of water testing at either Midcontinent Lab of Rapid City, SD or the State Health Lab, Pierre, SD; and for postage.

Provide certified operator with all testing records and requirements, maps, and other pertinent information available concerning current and previous operation of the system.

Authorize water operator to order test bottles as needed.

Section 5-Duties of the Certified Operator

Certified Operator will be in direct responsible charge of all operations and maintenance of the water system.

Basic Service – Contract Operator shall supply personnel who will provide:

The basic service will include a weekly check on the wells, pumps and reservoirs.

Collect and submit water system samples: Monthly microbiological, Annual Nitrate sampling as required by the State of South Dakota.

Maintain operational, maintenance, and administrative records of all water system activities.

Update the operations and sampling plan as needed.

Submit request for sampling waivers when applicable.

Prepare and submit annual Consumer Confidence Report. This report also goes to all water users. Answer customer concerns on water quality/quantity issues when on site or by telephone or in writing.

Provide and send or deliver any public notices that may be required.
Shall maintain a valid operator certificate while this agreement is in effect
Be on-site for all Environmental Protection Agency (EPA) and Department of Environment and Natural Resources (DENR) inspections
Provide a Certificate or Insurance to the Association at inception and renewal of each contract term.

Additional Service:

Be available for planned improvement projects and maintenance situations.
Be available on an "on-call" basis with a desired two-hour response time in the case of an emergency event or 24 hours for non-emergency events. The Contract Operator will be reasonably available via cell phone at all times.
Take additional samples required by the State of South Dakota over and above those mentioned in Basic Services.
Take the additional samples required by the State of South Dakota should a monthly microbiological sample not meet minimum standards.
Should additional travel be required, mileage will be reimbursed at \$.40 per mile.
Coordinate the services of plumbers, electricians, and contractors, if needed.

In performing the Services, the Contract Operator shall comply with all applicable federal, state, and local laws relative to the Services.

Section 6 – Payment

As consideration for the Contract Operators performance of Services in a manner consistent with the standards and requirements of this Contracting Agreement, the Association shall pay contract Operator \$380.00 per month plus all applicable taxes for the Basic Service (as described in Section 5). The Association shall pay the Contract Operator for Additional Services (as described in Section 5) at a rate of \$40 per hour plus \$20 for each site visit that is in addition to the Basic Services, including all applicable taxes. The Contract Operator will provide the Association with an invoice for any Basic Services, Additional Services, Contract Operators expenses for any parts, supplies or equipment used or installed in the Water System, and costs of mailing water samples to Midcontinent Testing Lab in Rapid City, South Dakota, and all applicable taxes on the 1st of each month. The Association will make payment to the Contract Operator on or before the 10th of each month for Services performed and expenses invoiced during the billing period.

Section 7 – Dates

The term of this Contracting Agreement shall begin July 1, 2016 and end December 31, 2017.
Contract may be amended as needed.

Section 8 - No Representations as to Quality or Quantity

It is understood and agreed, that the Contract Operator does not make any representation as to the quality or quantity of the water provided by the Association's system.

In Witness Whereof, the Association and the Contract Operator have executed this Contracting Agreement as of the date first above written.

KYTE ENTERPRISES

By MICHAEL J. KYTE 7-24-16
Michael J. Kyte, Sr., Owner Date

DEBERG WELL USERS ASSOCIATION

BY  7/10/14
Greg Brenner, President Date

Kittay, Rob

From: Anderson, Greg <ganderson@SIOUXFALLS.org>
Sent: Monday, November 30, 2015 2:15 PM
To: Kittay, Rob
Cc: HARRISBURG Water; Mid-Dakota WTP (Bill S.) (bill.sarringar@mdrws.com); RC WW Plant (D Van Cleave); Redfield City of(Lesselyoung) (tlesselyoung@redfield-sd.com); Schmit, Christopher; Spearfish (tom.callaway@cityofspearfish.com)
Subject: RE: maintenance mechanic job description

Dear operator certification board

Please keep in mind the City of Sioux Falls has grouped this Maintenance Mechanic position to fit with numerous divisions within the City. HR found it easier to reduce the number of job descriptions and pay scales if job descriptions could be grouped.

The mechanics in the water plant are performing duties dealing with a typical water system. It wouldn't be any different that the maintenance staff at any other water plant within the state. The descriptors may not be industry standard or specific but it is solely dedicated to the water industry.

For all practical purposes we could have called them water operators except they are performing maintenance duties for the water plant and system. This team is expected to know all drinking water regulations, follow AWWA standards when performing maintenance, know the use and purpose of each chemical and a number of them were actually water operators before transferring to maintenance. They need to not only understand the workings of a plant they also perform the maintenance at the four remote water reservoirs/Pump stations/ PRV stations/ flow control valves and elevated towers.

All of us in the water division are water professionals. Please overlook the title of a job description given by someone in an HR department who is looking for the easy way out.

Greg Anderson, Water Superintendent
City of Sioux Falls, Public Works, Water Division
2100 North Minnesota Avenue
Sioux Falls, South Dakota 57104
605-373-6940
605-360-6436

From: Kittay, Rob [mailto:Rob.Kittay@state.sd.us]
Sent: Monday, November 30, 2015 1:42 PM
To: Anderson, Greg <ganderson@SIOUXFALLS.org>
Cc: HARRISBURG Water <dan.fink@harrisburgsd.gov>; Mid-Dakota WTP (Bill S.) (bill.sarringar@mdrws.com) <bill.sarringar@mdrws.com>; RC WW Plant (D Van Cleave) <dave.vancleave@rcgov.org>; Redfield City of(Lesselyoung) (tlesselyoung@redfield-sd.com) <tlesselyoung@redfield-sd.com>; Schmit, Christopher <Christopher.Schmit@SDSTATE.EDU>; Spearfish (tom.callaway@cityofspearfish.com) <tom.callaway@cityofspearfish.com>
Subject: RE: maintenance mechanic job description

Greg—I forwarded the job description to the OpCert Brd for their input. They are not totally convinced at this point that a person in this position is eligible to take an exam. They want to discuss the subject at their next board mtg which is April 19, 2016 in Pierre.

Rob Kittay

From: Anderson, Greg [<mailto:ganderson@STOUXFALLS.org>]

Sent: Tuesday, November 24, 2015 3:01 PM

To: Kittay, Rob

Subject: maintenance mechanic job description

Hi Rob,

I copied the text from the job description for our water plant maintenance mechanics. Will this meet with your certification requirements? My goal is to have all team member in the water division certified. If we have something lacking please let me know.

thanks

Perform semiskilled and skilled work in the inspection, maintenance, and repair of specialized plant machinery, equipment, and facilities of the Water Purification facility or Water Reclamation facility and related municipal water and wastewater collection system facilities.

Task

No. Description

1. Disassemble, repair, overhaul, and reassemble operating parts of engines, pumps, motors, and other equipment.
2. Perform daily inspections and periodic maintenance on water tank equipment, wells, reservoirs, and pumping station equipment and instrumentation.
3. Perform a variety of electrical, plumbing, carpentry, HVAC, boiler, and concrete work in connection with the maintenance and repair of water and wastewater system buildings, equipment and machinery, oil and grease machinery, and related equipment, and install water, air, chemical, and electrical lines.
4. Perform some building, grounds, and vehicle maintenance.
5. Monitor and maintain various plant machinery such as motors, boilers, pumps, valves, generators, HVAC systems, and air compressors.
6. Maintain, repair, and make improvements to pumps, valves, tanks, reservoirs, and various specialized equipment such as filters, lime slakers, chlorinators, ammoniators, digesters, clarifiers, and automatic rakes.
7. Operate and perform routine maintenance and minor repairs on various light and heavy equipment such as trucks, cranes, forklifts, front-end loaders, and blades.
8. Perform acetylene and electrical welding and cutting; assemble, adapt, build, and install specialized metal parts and devices.
9. Perform general mechanical and electrical repair work, repair and replace pipes and fittings, and maintain tools.
10. Perform snow and ice control and removal procedures, including plowing, sanding, spreading deicing chemicals, loading trucks, hauling snow, shoveling sidewalks, or assisting mechanics in the maintenance of snow removal equipment.
11. Perform other such duties and functions as are necessary or incidental to the proper performance of this position.

Minimum Qualifications

Graduation from high school or GED certification supplemented by two (2) years' related specialized education or vocational and equipment training and one (1) year's experience in the maintenance field; or any such combination of education, experience, and training as may be acceptable to the hiring authority.

Ability to work varied schedules to accommodate a 24-hour-per-day, 7-day-per-week operation.

Must possess or be able to obtain within 30 days of hire a valid Class B commercial driver's license with air brake endorsement. For the position in Water Reclamation only, a tanker endorsement is required. For the position in Water Purification only, a HAZWOPER certificate (24-hour class) is required within one year of hire. Must be willing to work weekends, evenings, holidays, and overtime as required.

Knowledge, Skills, and Abilities

Knowledge of the standard practices, methods, tools, and materials of the mechanical trades.

Skill in the use of bench and hand tools, machines, and equipment of mechanical trades.

Knowledge of metal working, welding, machinist, and related mechanical trade operation.

Knowledge and ability in the operation of some types of light and heavy equipment.

Knowledge of electrical equipment and instrumentation.

Knowledge of the occupational hazards connected with hazardous materials and general maintenance operations and the ability to take proper safety precautions.

Ability to work from sketches and blueprints and to understand and carry out effectively oral and written instructions.

Ability to work in confined spaces.

Skill in the construction, assembly, installation, and repair of machinery and equipment.

City of Sioux Falls, Public Works, Water Division

2100 North Minnesota Avenue

Sioux Falls, South Dakota 57104

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